



BOLHAM PRIMARY SCHOOL

19th October 2018

TO THE PARENTS/CARERS OF CHILDREN IN CLASS 4

Dear Parents/Carers

CLASS 4 RESIDENTIAL 2019 - BEAM HOUSE

Next year's proposed residential trip for pupils in Class 4 will be to Beam House (PGL Centre) in Torrington, from Wednesday, 19th June to Friday, 21st June 2019, being a total of 2 nights away.

We do not have a final costing for the trip at present as this will depend on the number of children taking part and also whether we are able to obtain some grant funding towards the overall cost (last year we secured some charitable funding and reduced the cost by nearly £60pp - however, this is not guaranteed). Please see below for an approximate breakdown of costs:-

| | |
|---------------------------------------|-----------------------|
| BOARD AND LODGING | £142.45 |
| ACTIVITIES (School to cover the cost) | Free of Charge |
| BEDDING | £ 12.50 |
| TRANSPORT | £ 16.00 |
| TOTAL | £170.95 PP |

It is necessary for the school to make a charge to parents for their child's board & lodgings and transport. All costs for this trip in relation to national curriculum activities will be funded by the school this year.

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:

- Universal Credit in prescribed circumstances
- Income support
- Income based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 199
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190
- The guarantee element of State Pension Credit
- An income related employment and support allowance that was introduced on 27th October 2008

(The criteria that entitle families to an exemption from paying for the cost of board and lodging has been aligned with free school meals criteria)

We are aware as a school, of increasing pressures many of our families face and do not wish to increase financial burdens. Please can everyone complete the slip provided overleaf and return to the school BY FRIDAY, 2ND NOVEMBER, indicating whether or not your child will be taking part in this trip. The decision of whether or not this trip will go ahead will be based on the majority response.

If your child would like to go on the trip and you would like us to secure a place, we will need a deposit of £30 by Friday, 2nd November. Please note that parents will be refunded this deposit should the trip be cancelled.

Deposits will only become non-refundable once we have confirmed that this trip will go ahead and a place has been reserved for your child. Parents will still be expected to pay the full amount of the trip to the school, regardless of whether their child has changed their mind about participating.

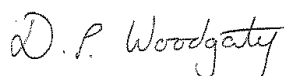
Should parents wish to pay for the trip in instalments, we would suggest that this could be done as follows:

- £30 deposit by 2nd November 18
- £35 instalment by February 19
- £35 instalment by March 19
- £35 instalment by April 19
- Final payment (to be advised) by 7th June 19

Please find attached an SOE3 Consent Form for the visit, please can parents ensure that this form is completed on both sides and returned to the school with the deposit and payment slip provided below. If your child needs medication to be administered whilst they are away on the trip, a separate parental consent form will also need to be completed nearer the time.

We hope that lots of the children will be able to come on this exciting trip to Beam House!

Yours sincerely



Denise Woodgate
Headteacher

----- ✂ -----
**RESIDENTIAL TRIP TO BEAM HOUSE 2019
INTEREST SLIP/DEPOSIT PAYMENT SLIP**

To Bolham Primary School:

My child **WILL NOT** be taking part in this trip

My child would like to take part in the residential trip to Beam House. Please find enclosed £30pp deposit/I will make payment via the online payment facility (please circle your option). I understand this deposit is non-refundable once my child has been reserved a place. I am able to pay the full cost of the trip to the school once my child's place has been secured.

I am in receipt of eligible benefits and therefore entitled to an exemption from paying the cost of board and lodgings. I will provide evidence of these benefits to the school.

(PLEASE TICK ONE OF THE OPTIONS ABOVE)

Name of Parent/Carer

**Please make cheques payable to 'Devon County Council' and return to school by
Friday, 2nd November 2018.**