

Bolham Primary School Covid -19: Outbreak Management Plan 2021/22



Approved by: FGB

Date: November 2021

Last reviewed on:

Next review due by:

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE).


We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

To help manage a COVID-19 outbreak within the school






If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission


As part of a package of measures responding to a 'variant of concern' (VoC)

<p>Our Core Principles</p>	<ul style="list-style-type: none"> • Maximise children and young people in Bolham Primary School and and minimise disruption in a way that best manages COVID-19 • Judge the management of transmissions against educational drawbacks • Implement measures which should affect the minimum number for the shortest time • Restrict attendance a last resort
<p>Our Basic Measures</p>	<ol style="list-style-type: none"> 1. We will follow and promote public health advice on testing, self-isolation and managing confirmed cases of COVID-19 2. Staff will be encouraged to should test themselves using LFD twice a week at home. 3. We will continue good hygiene measures for everyone, maintain appropriate cleaning regimes, keep occupied spaces well ventilated and make appropriate use of PPE 4. We will continue strong messaging about signs and symptoms, isolation advice and testing to support prompt isolation of suspected cases 5. We will encourage vaccination uptake for all eligible staff and students <p>Vaccination information</p> <p>Eligible staff can book your vaccine through the NHS portal Book or manage your coronavirus (COVID-19) vaccination - NHS (www.nhs.uk) or attend one of several walk in sites Find out where your nearest walk-in vaccination site is</p> <p>All adults have now been offered vaccination. Staff who have concerns about vaccination support can ask questions on a one-to-one basis from specially trained nurses in Devon. Contact Lindsay Hemming or Sarah Manton (lindsay.hemming1@nhs.net and sarahmanton@nhs.net).</p> <p>Should the school experience any anti-vaccination activity we will report this via completion and submission of this SBAR incident report form</p> <div style="text-align: center;">  <p>Education Devon SBAR Incident repor</p> </div>

<p>Who needs to isolate</p>	<p>Possible case: new continuous cough and/or high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia)</p> <p>Confirmed case: LFD or PCR COVID-19 positive person with or without symptoms</p> <p>Partially or unvaccinated close contacts Aged over 18 years and 6 months of age (unless medically exempt from vaccination)</p>	<p>Isolate and send home to take a PCR test if still at your setting.</p> <p>10 days isolation from onset of symptoms (or positive test if asymptomatic) or in the case of a close contact from last contact with a case</p>
<p>Who does not to isolate</p>	<ul style="list-style-type: none"> • Fully vaccinated adults: those who have received their second dose of an MHRA approved vaccine in the UK vaccination programme, at least 14 days prior to contact with a positive case • Children and young people; those under the age of 18 years and 6 months • Clinical trial participants: those who have taken part in – or are currently taking part in – an MHRA approved COVID-19 vaccine trial • Medical exemptions: those who can evidence that they cannot be vaccinated for medical reasons <p>Siblings/household contacts aged under 18 and six months and fully vaccinated staff members who are contacts can continue to attend the setting, providing they are not showing any COVID-19 symptoms, but should avoid close contact with anyone who is clinically extremely vulnerable.</p>	
<p>NHS Contact tracing</p>	<p>NHS Test and Trace will interview cases and will contact individuals who have had close contact where they have contact details to let them know that they have been identified as a contact and check whether they are legally required to self-isolate. If they are not legally required to self-isolate, they will be provided with advice on accessing a PCR test and given guidance on preventing the spread of COVID-19.</p> <p>Fully vaccinated close contacts and under 18s are not required to self-isolate while waiting for the result of their PCR providing they are not showing any signs or symptoms of COVID-19.</p> <p>Children aged 4 and under will only require a PCR test if they are symptomatic or if a member of their household is a positive COVID-19 case</p> <p>Individuals should not arrange to have a PCR test if they have previously received a positive PCR test result in the last 90 days, unless they develop any new symptoms of COVID-19, as it is possible for PCR tests to remain positive for some time after COVID-19 infection.</p>	

<p>Cases in Staff</p>	<p>Where the case is a member of staff we will ask which people they have had definite contact with according to the standard contact tracing definitions being used (see below)</p> <ul style="list-style-type: none"> • a person who has had face-to-face contact (within one metre), with someone who has tested positive for COVID-19, including: <ul style="list-style-type: none"> ○ being coughed on ○ having a face-to-face conversation within one metre, or ○ contact within one metre for one minute or longer without face-to-face contact ○ a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes (either as a one- off contact or added up together over one day ○ a person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle or plane near someone who has tested positive for COVID-19 <p>Where an interaction between 2 people has taken place through a Perspex (or equivalent) screen, this would not be considered sufficient contact, provided that there has been no other contact such as any of those indicated above.</p>	<p>We will continue to support the identification of staff to staff close contacts and establish vaccination status to ascertain whether self-isolation is required.</p> <p>We no longer routinely need to report contacts to the self-isolation hub where cases are able to identify these to NHS test and trace. However, to support staff to access support payments this may still be necessary if self-isolation is needed and cases are not able to identify close contacts to NHS Test and Trace (e.g. temporary staff, supply contractors etc who may not have contact details of people in school).</p> <p>NHS Test and Trace self-isolation hub on 0203 7436715. NHS Test and Trace will follow-up directly with contacts to provide testing and isolation advice. 8 digit CTAS number sent to your positive case / member of staff will be required</p>
<p>Seeking extra action</p>	<p>We will seek Public Health Advice if:</p> <ul style="list-style-type: none"> • 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period • If a pupil, student, child or staff member is admitted to hospital with COVID-19 	

<p>Who we will inform</p>  <p>Schools Flowchart V17 OCT21.pdf</p>	<p>We will Inform the local Public Health Team using the smart survey form outlining a summary of cases and indicate if support is required in the additional comments section</p> <p>Inform the DfE helpline (0800 046 8687) if we meet the below threshold:</p> <ul style="list-style-type: none"> • 5 children, pupils, students and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period in mainstream schools and settings • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period. • There are any admissions to hospital for COVID-19. • We are having problems implementing the control measures. • We have applied the control measures and are still seeing a significant rise in cases <p>Parents</p> <p>We will provide a warn and inform letter to parents across the school when cases first seen.</p> <p>When thresholds above met – so 5+ cases/2+ cases/10% in groups that mix an outbreak letter we will seek PHSW support and provide an outbreak letter to parents of that group</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Warn and inform V5.docx</p> </div> <div style="text-align: center;">  <p>COVID_Outbreak_Template_All_Parents</p> </div> </div>	
<p>Additional outbreak management actions</p>	<p>Additional measures:</p> <ul style="list-style-type: none"> • Daily LFD testing for close or household contacts (identified by NHS Test and Trace) while awaiting PCR results. • Strengthen communications around twice weekly LFD testing, symptoms/case isolation • Share warn and inform/outbreak letters as appropriate as outlined above • Consider moving activities outdoors (exercise, assemblies, and classes) • Improve ventilation indoors (where not negatively impacting thermal comfort) • One-off enhanced cleaning focussed on touch points and shared equipment • Review and reinforce hygiene measures • Promote vaccination uptake for eligible students and staff 	<p>DfE helpline 0800 046 8687</p> <p>smart survey</p> <div style="text-align: center;">  <p>Warn and inform V5.docx</p> </div> <div style="text-align: center; margin-top: 20px;">  <p>COVID_Outbreak_Template_All_Parents</p> </div>

<p>Enhanced Outbreak Management Action Plan</p> <p>Our plan will be considered through a risk assessment with Local Health & Safety or Public Health Devon Team or SW UKHSA Protection Team</p>	<p>We will discuss enhanced measures with public health and Exceptional measures that could be implemented through an IMT (Incident Management Team) or OCT (Outbreak Control Team) process:</p> <ul style="list-style-type: none"> • Increased frequency of LFD testing (for eligible staff/students) including daily testing where case numbers are very high amongst an identified group or cohort. • Promote social distancing and reducing crowding e.g. reducing the number of children gathering together, staggered start/finish times & parent drop off/pick up • One-off PCR testing for setting contacts • Reduce inter-group mixing (separate break times, staggered entry, smaller groups/bubbles, reduce staff sharing across groups) • Reduce staff mixing e.g. limit/review face to face meetings and onsite CPD • Temporary use of face coverings in communal areas and/or classrooms (not for EY or primary age children) • Limitation of visits to and out of the setting <p>After all other measures and a multi-agency Incident Management Team meeting:</p> <ul style="list-style-type: none"> • In exceptional circumstances – reinstate on-site LFD testing/mobile testing van, whole genome sequencing for a variant of concern or variant under investigation requiring management • As a last resort, attendance restrictions via partial or full closure, limit access to before / after school activities & wrap-around care 	<p>UKHSA SW Planning Tool: Covid-19 Outbreak Management in Education & Childcare Settings</p>  <p>20211014EYESOutbreakManagementPla</p>
<p>Our notes on the NHS COVID-19 App</p>	<p>Update to self-isolation advice and the NHS COVID-19 app</p> <p>From Monday 16 August, people who have been fully vaccinated (defined as two weeks after their final dose) within the UK, or aged under 18 years and 6 months will no longer be asked to self-isolate if they are identified as a close contact of a positive COVID-19 case. Individuals will instead be advised to take a PCR test as soon as possible and given advice on how to prevent the spread of COVID.</p> <p>The NHS COVID-19 app will be updated to reflect this change:</p> <ul style="list-style-type: none"> • The app will now ask you to confirm your age and vaccination status in order to update the advice provided by the app. • The majority of people will not be advised to self-isolate. • If you are advised to self-isolate, the self-isolation countdown timer can help you keep track of your isolation days. 	

**Additional
guidance – for
reference**

The following national guidance has been updated to reflect the changes:

- [Actions for early years and childcare providers during the COVID-19 pandemic](#)
- [Higher education COVID-19 operational guidance](#)
- [Guidance for parents and carers of children attending out-of-school settings during the coronavirus \(COVID-19\) outbreak](#)
- [Schools COVID-19 operational guidance](#)
- [Contingency Framework: Education and Childcare settings](#)
- [Special schools and other specialist settings: coronavirus \(COVID-19\)](#)
- [Responsibility for exams](#)
- [COVID-19: assessment processes for selective school admissions](#)
- [Actions for FE colleges and providers during the coronavirus outbreak](#)
- [Protective measures for holiday or after-school clubs and other out-of-school settings for children during the coronavirus \(COVID-19\) outbreak](#)
- [Dedicated transport to schools and colleges COVID-19 operational guidance](#)
- [What parents and carers need to know about early years providers, schools and colleges during COVID-19](#)
- [COVID-19: guidance for children's social care services](#)